

## Resource Guide

### Board of Directors:

President, Joe Pedrani  
Vice President, Scott Finley  
Secretary, Kim Hanson  
707-794-1516

Treasurer, Melissa Sykes  
Director, Stan Pronzini  
Director, Arnie Franklin  
Director, Nick Bursio  
Director, Bob Moretti  
Director, Melissa Sykes

### Executive Committee:

Bill Fishman & Roland Mellor

### Finance and Budget Committee:

Julie Hanson, Treasurer  
Jill Martin, CPA

### Clubhouse Committee: TBD

### Penngrove Clubhouse & Park

Rental: Bev Palm 707-782-1183  
(call for rates)

### Park Committee:

Kim Hanson Scott Finley  
Don Barella - Maintenance Supvsr

### Membership Chairperson:

OPEN

### Media Contact: Lyndi Brown



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[www.facebook.com/groups/339347940599](https://www.facebook.com/groups/339347940599)

### Fundraising Committees:

**Italian Night** - Joe Pedrani

**Crab Feed** - Roland Mellor

### Corned Beef and Cabbage

Stan Pronzini  
Truckers Ball - Roland Mellor &  
Julie Hanson

**Rotary Bike Ride** - TBD

**July Celebration** - Board of  
Directors

**Hawaiian Luau** - Kim Hanson

### Social Affairs Committee:

John McGinnis & Bob Moretti, Bar  
Patsy Pedrani, Monthly Raffle

### By-Laws and Legal Committee

Bill Fishman



# Penngrove Social Firemen GAZETTE DECEMBER 2021

P.O. Box 264, Penngrove, CA 94951  
[www.penngrovesocialfiremen.org](http://www.penngrovesocialfiremen.org)

## Mark Your Calendar!

### DECEMBER MEMBER MEETING – Dec. 1 (by RSVP only)

Free Prime Rib Bash & Voting  
Members and Spouses/SOs, only! Sorry, no guests.  
Must RSVP to Kim at (707) 794-1516 or [mrsjjava@hotmail.com](mailto:mrsjjava@hotmail.com)

### HOLIDAY LIGHTS PARADE – Dec. 19

Sidelined in 2020 by you-know-what, the Holiday Lights Parade returns on Main St. at 6 pm, presented by Penngrove Social Firemen. Glowing farm equipment, tractors, and street food.

### CRAB FEED – Jan. 15

Hopefully, this will be an in-house event. Otherwise, it will be a drive-thru. More to follow on this soon.

### ITALIAN NIGHT – Feb. 19

### CORNED BEEF & CABBAGE DINNER – March 12

### TRUCKER'S BALL – May 7

## PSF Special Board Meeting held at JavAmore on Monday, October 25, 2021, at 6:00pm

All board members in attendance, including Bill Fishman and Roland Mellor, Executive Committee and Cindy Johnson, Bookkeeper

### Overview

Secretary Kim Hanson and Treasurer Julie Hanson received a conference call from Beth Ryan and Carrie Howard from the fraud department at Exchange Bank on Sept 22. Beth has been handling our second fraud incident. Both questioned us what our bookkeeping procedures. We closed the old account on July 28 and opened a new one with a different number.

After much discussion on Sept 22, it was determined that when Julie would forward bank statements and other transactions to the bookkeeper it was done by scanning and emailing. They believe this is how the "hackers" were able to duplicate the signatures and create their own checks.

On October 15th, Beth and Carrie contacted Kim Hanson. Beth offered PSF a 50% compromise settlement for the loss of monies they calculate at \$19,486.71, and the compromise settlement totaling \$9,743.35. Beth indicated that, because they paid us 100% of our first loss, this 50% is based on our lack of taking the proper precautions in our procedures after the first incident. Kim explained to Beth and Carrie that Julie had taken precautions and run several malware programs through her home computer which she uses for PSF work. Note that online banking with Exchange Bank is not used. It is also noted that Julie's personal accounts were compromised both times as well. I advised both this information will be passed onto the board. Beth ended by saying that we would not be allowed to open another account with Exchange Bank. We will need to go to a different bank.

*Continued on next page...*

Information passed on to President Joe and Bill Fishman.

Kim tried to secure the police report on October 18 from the Sonoma County Sheriff's Department, but it wasn't ready, as the officer was still working on the case.

During this Special Meeting, Bill talked about the need to secure the report to see if the sheriff was in contact with police dept in Missouri where most of these checks were cashed.

Bill explained our requirement to contact the Attorney General. This is normally done during our annual filing each year to maintain our non-profit status. Bill will see if we need to file something now.

It was recommended we purchase a new computer that will only be used for PSF business. We will no longer scan or email sensitive information but use the USPS to forward any necessary documents to the bookkeeper. We will open a new account with Poppy Bank where we hold a CD.

Bill will contact Beth Ryan and advise that our position at this time is not to accept the compromise. He will also contact the sheriff department for more information on the report.

Joe will contact Poppy Bank and advise how we will move forward. He will also disclose to Poppy our situation with Exchange Bank.

Note, the second loss amounted to \$23,491.21, not \$19,486.71. It appears the bank is missing a check. Bill will advise Beth.

**Motions:**

Because Julie's home computer has been compromised involving both the PSF and her personal accounts, it is best to have her step down from the Treasurer's position. This decision was made in the best interest of both Julie and PSF. Julie completely understands this. Motion 1<sup>st</sup> by Kim, all in favor.

Melissia Sykes will step into this position effective tonight, October 25. Motion 1<sup>st</sup> by Kim, all in favor. Melissa will look into securing a laptop and advise. Online banking will be set up and most bills will be paid by this method.

Meeting adjourned at 7:40pm.

Notes written by Kim Hanson.

**Penngrove Social Firemen Membership Meeting – November 3, 2021, at the Clubhouse**

Meeting opened at 6:36pm with Steve Davidson leading us in the Pledge of Alliance.

Absent: Scott Finley, Arnie Franklin, Stanley Pronzini

Good of the order: A moment of silence for Fred Corda.

- Happy Birthday to: Arnie, Paul G., Robin Kunde, John McGinnis, Lisa P., Rick Mellor, Gerry Merrill, Linda Moretti, Bill Park, Kathryn Peyton, Allan Wade, Michael Webb
- Julie read the Treasure's report.
- We wish to thank you all who served our country, not on Veteran's Day, but every day.

Old Business: Bob, Scott, Arnie and Joe installed the beautiful banner on the back wall. Kim made arrangements with Architectural Plastics to come in for a final measurement so they can install the plastic covering. A dedication will take place in the coming months with David Rabbitt.

New Business:

- Mark your calendars for Sunday, December 19th for the 5th (Covid-19) & 6th Holiday Parade of Lights from 6:00-7:00pm. Applications available at JavAmore Café or on their website.
- Correction for the **December meeting Prime Rib Dinner will take place on Wednesday, December 1st, NOT Friday, December 3rd.** This dinner is normally held at no charge for members and their spouses or significant others. However, member Jim Davis motioned that we charge for this meal \$20.00 due to the current circumstances we have been under and our inability to raise funds for our needs. John McGinnis 2nd, and all others were in favor. Arron and Melissa Sykes from Pacific Coast Drilling have offered to donation the cost of the meat. Thank you so much for your generosity.
- Crab Feed January 15th. Cross your fingers the Humpback whales and Sea Turtles return to different waters.
- Bill Fishman, By-Law and Legal Committee, spoke about our recent fraud with Exchange Bank. This was an overview of what took place at our Special Board Meeting. Minutes are in this newsletter.

Guests: Lucas and Jamie Charles, Michele Baker and Tony Goodwin, Wendy Christensen, and Derek Partner.

Meeting adjourned at 7:00pm.

## Penngrove Social Firemen Board Meeting – November 10, 2021, at JavAmore Café at 6:10pm

Absent: Scott, Nick, Arnie

### Discussion:

- Upcoming December 1st meeting/dinner. Please note the correct date is Wednesday, December 1st held at the clubhouse. Meeting will start at 6:00, dinner served at 6:30, so arrive early. We will be serving Prime Rib, mashed potatoes, green beans, and salad. Of course, there will be dessert. Also, note in the membership minutes it was motioned to charge \$20.00 per meal. With the generosity of Pacific Coast Drilling, Aaron and Mellissa Sykes are donating the cost of the meat. This wonderful meal will now be no charge to members and their spouses/SO, (no guests). However, should you wish to donate to the cause this would be greatly appreciated. RSVP to a must. No reservation, no meal. Please contact Kim at 707 794-1516, or [mrsjjava@hotmail.com](mailto:mrsjjava@hotmail.com)
- An event held at the clubhouse on Saturday Oct 23, 2021, resulted in the men's bathroom door broken, as well as a picture frame that was knocked off the wall. We will hold back \$200.00 from their security deposit. Bob will fix the door. A new frame will be purchased.
- Melissa received a quote for the new laptop for bookkeeping. Kim will check with Best Buy for a comparison.
- "Adopt" a family for Christmas. Each year we have collected wonderful gifts from the membership and gifted these to families in need. This year time got away from us, so we are making a change. We will collect new toys, unwrapped, or cash and give to the Rancho Adobe Fire District for distribution. Please bring a toy or your monetary gift to the December meeting. Thank you so much.

### Motions:

- Raffle tickets will increase from \$5.00 for 10 tks, to \$10.00 for 15 tks. Cost of purchasing prizes have gone up and we need to cover the expenses. Julie 1st, Kim 2nd, all in favor.
- Christmas for Kids. This is something we donate to each year. We will donate \$200.00. Joe 1st, Stanley 2nd, all in favor.
- Bob 1st and Joe 2nd for us to purchase QuickBooks software. This will cost us \$90.00 per month for the first year. We will inquire what the cost is after this promotion ends. Q/B will be a great time saver, and more efficient in handling our financials.
- Swiss Club wishes to do their own cleaning after meetings. Melissa 1st, Joe 2nd, all in favor. However, they will still be charged \$100.00, plus \$35.00 to have the restrooms cleaned for each meeting. Insurance is in order.
- The Outdoors Men will need to provide insurance to use the hall for their meetings. Joe 1st, Bob 2nd all in favor.
- 

Thank you, Paul G., John McGinnis, Clark Moretti, and Jim Davis for helping with repairs in the park on November 6<sup>th</sup>.

Meeting adjourned at 7:30pm.

### Holiday Shopping in Penngrove!

- **Dec. 4 - wknd fest** - Artisan Holiday Market down at The Barn, 5400 Old Red Hwy. 10 am to 3 pm.
- **Dec. 3 & 4 - Penngrove Hub** - Thrift store liquidation sale and donations accepted (no books or furniture). Fri. 9 am to 6 pm; Sat. 9 am to 5 pm.
- **Dec. 4 - Outdoor Artisan Holiday Market** outside Hello Penngrove shop. 11 am to 3 pm.
- **Dec. 19 - 6<sup>th</sup> Annual Holiday Parade of Lights** on Main St. 6 pm to 7 pm. Entries due Dec. 16. [www.penngrovesocialfiremen.org](http://www.penngrovesocialfiremen.org)

### Penngrove Market

Plenty of gift items such as handmade soaps and lotions, chocolates, coffee beans, jams, wine, Sonoma Spice Queen herbs, kitchen items or house-baked desserts. Be the hero of your event – take along Mariapilar ice cream. Quick gift idea: succulents and kokedama by Cat-Hawk Gardens.

**In The Grove** - Gift certificates make welcome gifts! Or get a quick meal or to go from **Mama J's Pizzeria** (707 664-1515) or **JavAmore Café** (707) 794-1516.

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*Holiday Shopping in Penngrove, continued...*

**Hello Penngrove:** Items for children, home, holiday décor. Woolly animal finger puppets. Crayon Rocks for young children, stuffies, and books galore! For adult gifts: kitchen towels, pillows and drinkware imprinted with towns and states, from local maker Catstudio. Charcuterie boards and implements are hot items. Three Sisters Apothecary natural soaps, lip soothers, body butters and the popular Muscle Release Rubs. Shop online for store pick-up or request flat rate shipping, just \$4.95. This could come in handy! [www.hellopenngrove.com](http://www.hellopenngrove.com); (707) 665-5759

**Good Gray: A Commonplace Shop**  
The Yule Book Flood is in full swing. The shop is well-stocked with books, chocolate, and cozy blankets to wrap up in. Paperwhite bulbs nestle in beautiful Japanese bowls. Find products for bath, kitchen, mudroom, and German brushes and art supplies. A French folding knife for picnics, Opinel. Handmade sweaters, hats and scarves by Apprentice Studio, and Nordic Star ornaments and Kits. Sweaters from Europe, colorful socks from Turkey, and a small selection of beautiful jewelry. Beside Penngrove Motorcycle. Open Thursday - Sunday 11 to 5 or 24/7 at [www.goodgray.com](http://www.goodgray.com); (707) 755-4535

**Penngrove Hub:** Thrift, Gifts & Community Workshops. This thrift shop recently changed hands, so you may find the perfect gift – or goofy gift -- during liquidation sale Dec. 3 and 4. Clear out your stuff and donate on these dates, too. 9550 Main St.